



Client Contract

Today's Date: _____

Event Date: _____

Function: _____

Bride: _____

Groom: _____

Primary Contact: _____

Address: _____

Phone: _____ Email: _____

Secondary Contact: _____

Address: _____

Phone: _____ Email: _____

How did you hear about Miller's Farmstead? _____

Special Information:



Client Contract

Event Date: _____

Rental Fee: _____

Deposit: _____

Second Payment: _____

Due on: _____

Balance: _____

Due on: _____

I/We _____, (Client(s)) hereby agree to assume full responsibility and financial liability for any damage to art, fixtures, equipment, facility, loss of objects or property belonging to Miller's Farmstead resulting from Client's activities and/or use. Client assumes responsibility of personal injury to persons and guests during rental period of building and property excluding those of negligent activity on the part of Miller's Farmstead. I have read the rules contained in this contract, acknowledging that with my initials _____. I further agree to abide by the rules governing the reservation, rental use of the building, grounds and adhere to the scheduled hours of use. I understand that Miller's Farmstead assumes no responsibility for items brought into or left in the facility by Client(s), guest, caterer or other employee. In the event of an act of God or circumstances beyond the direct control of Miller's Farmstead, Miller's Farmstead reserves the right to cancel the event or rescind the contract without further liability of either party.

Signature of Client

Date

Signature of Host for Miller's Farmstead

Date

14506 National Pike
Clear Spring MD 21722
(301) 842-0330
Ebbymiller83@gmail.com
www.millersfarmstead.com



Client Contract

Event Date: _____

Rental Fee: _____ Deposit: _____

Second Payment: _____ Due on: _____

Balance: _____ Due on: _____

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RESERVATION DEPOSIT & RATES

BASIC, NO FRILLS WEDDING PACKAGE

FRIDAY FROM 9 A.M. TO 7 P.M. AND SATURDAY FROM 9 A.M. TO 11 P.M.

Miller's Farmstead rental rates include use of the barn, tables and chairs. While there may be sales tours, ceremony rehearsals or coordination meetings on property, they will not interfere with your event time. The reserved time provides for event set-up and decoration, reception, cleanup and departure. Trash removal is included.

COST:

\$3,500

PAYMENT:

\$1,500 Non-Refundable Deposit due when contract is signed

\$1,000 Due (60) days from date contract is signed*

\$1,000 Balance Due (120) days from date contract is signed*

DELUXE WEDDING PACKAGE

FRIDAY FROM 9 A.M. TO 7 P.M. AND SATURDAY FROM 9 A.M. TO 11 P.M.

Miller's Farmstead rental rates include use of the grounds, barn, house, tables, tablecloths, chairs and a facility coordinator. While there may be sales tours, ceremony rehearsals or coordination meetings on property, they will not interfere with your event time. The reserved time provides for event set-up and decoration, reception, cleanup and departure. Parking and trash removal is included.

Miller's Farmstead will provide tables and chairs for the house. They do not provide food or drink.

COST:

\$5,500

PAYMENT:

\$1,500 Non-Refundable Deposit due when contract is signed

\$1,500 Due (60) days from date contract is signed*

\$1,500 Due (120) days from date contract is signed*

\$1,000 Balance Due (180) days from date contract is signed*

A non-refundable deposit is required with the contract to hold the event date. The balance of the rental fee, ceremony fee (if applicable) and any extra time will be due on dates stated in the contract.

GUEST LIMITS/RECEPTION TIME/REHEARSAL:

Maximum number of guests in the barn is 99 people. Reception time is contracted with your caterer.



CANCELLATION POLICY

If cancellation is received in writing up to (6) months before the event date, there will be a 50% refund (less the \$1,500 Non-Refundable Deposit).

If cancellation is received less than (6) months before the event date, there will be no refund.**

In the event the date needs to be rescheduled and the desired date is available, Miller's Farmstead will prepare a new contract and the cancellation policy will remain the same. Written notification (letter or email) must be provided to reschedule an event. In the event of future cancellation, no monies will be refunded.

*Miller's Farmstead reserves the right to adjust the payment schedule if the event date is less than (1) year from the date the contract is signed.

**Refunds will be paid by the event date, as stated in the contract, or at the Host's earliest convenience.

FACILITY COORDINATION WITH DELUXE WEDDING PACKAGE

We provide you with a wedding coordinator to help your day flow smoothly. They will assist in answering any questions you may have about the facility, vendors, rehearsal, ceremony, reception or decorations. The coordinator will help keep a list of your vendors in order to make your day stress free by assuring they arrive on time and have what they need. Finally, the coordinator will help you and your wedding party down the aisle for that perfect ceremony. If an outside planner, coordinator or decorator is contracted, they will be supervised by Miller's Farmstead coordinator to ensure your day is flawless.

MARRIAGE LICENSE

If the ceremony is to take place at Miller's Farmstead, you must obtain a Maryland marriage license from Washington County.

CLEAN-UP RESPONSIBILITIES

All articles brought by the Client, caterers, florists, etc. must be removed from Miller's Farmstead and grounds after the event. Miller's Farmstead assumes no responsibility for items lost or left behind. Any items left behind will be removed or disposed of after one week. The Farm House should be left as you found it. Client/Caterer will leave with the tables clean. Trash and debris must be picked up from the facility tables, floors and counters at the end of the night. Trash will be put in designated areas. Decorations and extra items from the client will be placed in area provided if not removed at the end of the event. Rentals, including linens, will be removed or put in designated areas. Bar equipment and coolers will be removed or placed in designated areas. Ice will be removed or disposed of in approved areas. Client is responsible for anything left behind by vendors.

MUSIC AND DANCING

If music is desired, please use bands, DJ or recorded music with reasonable amplified music. If sound levels are too loud (over 65 decibels), the Manager may ask for moderation. It is the Client's responsibility to assure that the music stops thirty (30) minutes prior to contracted time of departure, so as to allow sufficient time for cleanup and breakdown. Music must be off no later than 10:30 p.m. The Client or music vendor must provide their own sound equipment.



RICE, GLITTER, CONFETTI, BIRDSEED

Rice, glitter, confetti and bird seed are prohibited. Bubbles may only be used outside the facility. All flower petals used during the Ceremony or other must be cleaned up. Loose materials, or those that may become loose (hay, straw, mulch, etc.), cannot be used. Any outdoor use of materials may not be used without prior written permission. Absolutely, NO open fires inside the buildings.

SMOKING/USE OF CANDLES/FIREPLACES

Smoking is NOT permitted inside any buildings or tents at Miller's Farmstead. Cigarette butts must be placed in the receptacles provided outside. Any candles or additional lighting used must be approved by the facility management, provided and removed by the client. All candles or lighting used must have full and proper protection against fire and wax drippings. Fireplaces may be used by Miller's staff only, if weather permits.

RESPONSIBLE ALCOHOL USE

We expect all clients and guests to be safe, responsible and courteous in their alcohol use and consumption. Miller's Farmstead requires a bartender be in attendance at any event where alcohol is served and all bartenders must be TAM Certified. Remember, only the client is allowed to bring in alcohol (BYOB) thus they assume full responsibility and liability for its use and consumption. Under no circumstance is Miller's Farmstead, or any employee responsible in any way for the sobriety or lack thereof, of any individual attending or present at the event (initial) _____. Miller's Farmstead reserves the right to close bar service or take other appropriate action in the event of inappropriate alcohol use which includes, but not limited to, guests bringing in their own alcohol, tailgating, underage drinking, visibly intoxicated (unruly) guests or destructive behavior.

Miller's Farmstead appreciates adherence to these regulations. Thank you!